

**GRANT FUNDED  
POSITION VACANCY ANNOUNCEMENT**

**CLASS TITLE:** Fisheries Mgt. Technician   **HIRING RANGE:** \$24,479 – 28,000

**PAY BAND:** 3      **DIVISION:** Fisheries Management      **POSITION #** 00139

**WORK DESCRIPTION:** Entry level position extracts and compiles biological and harvest information reported by commercial fishermen, dealers, and recreational fishermen reporting. Performs scanning, coding, data-entry, verification and correction of fishery harvest data when necessary. Assist with special field assignments such as sampling and audits for records, etc. Will answers inquiries from the general public and the fishing industry on mandatory reporting policies and provide answers to basic fisheries questions. May be assigned to attend meetings and serve as technical support. Position acts as liaison for the agency in fishery related activities for the public.

**DESIRED QUALIFICATIONS:** Basic knowledge of the seafood industry. Includes harvest procedures; harvest processing; marketing techniques, and familiarity with the collection of biological data, from various finfish and shellfish common to Virginia, is helpful. Must be proficient in data entry and editing; have knowledge of Access, Excel, and some word processing. Must be able to communicate effectively both orally and in writing; be eligible for a valid Virginia driver's license; have HS education or the equivalent; studies and /or experience in the Marine science field helpful.

**POSITION AVAILABLE:** Immediately

**APPLICATION DEADLINE:** Applications must be received by the agency no later than Friday, January 15, 2015

**A COMPLETED STATE APPLICATION FORM 10-012 IS REQUIRED AND IS AVAILABLE ON THE STATE WEBSITE AT <http://jobs.virginia.gov>**

**INTERESTED PERSONS PLEASE APPLY TO:**

Marine Resources Commission  
2600 Washington Avenue, 3rd Floor  
Newport News, VA 23607  
Attn: Director Human Resources  
(757) 247-2200

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